CHURCHILL COLLEGE
CAMBRIDGE CB3 0DS

COLLEGE COUNSELLOR

Churchill College is one of the thirty-one Colleges of the University of Cambridge. It was founded in 1958 as the national memorial to Sir Winston Churchill. Situated just outside the city centre on a superb 42-acre site, it is an academic community of c. 490 undergraduates, 300 graduate students and 150 Fellows (academics). Its foundation specified a particular mission in science, technology and mathematics but it also has many students in the arts and humanities, and academic performance is outstanding across the board. Its student body is notably diverse. Around 70% of its UK students come from state schools and colleges (which are largely non-selective in intake). Around one third of undergraduates typically come from outside the UK, evenly split between EU and non-EU countries.

Churchill prides itself on being a caring community where student well-being is a priority. There is a team of people who provide support including Tutors (academics who are responsible for the welfare of students) the Tutorial Office staff and a College Nurse. The service offered by the College Counsellor is a key part of the College’s provision of welfare provision.

The College is seeking a self-employed counsellor to provide a regular counselling service to the College, commencing in October 2018. The successful applicant will enter into a services agreement contract with the College to provide 450 hours of counselling and related work (at least two-thirds of which should be face-to-face counselling) each year, including outside University term-time.

The successful applicant will

- Work flexibly (including some evening availability) in response to student and (occasionally) emergency need.

- Closely co-operate with the wider College welfare team (especially Tutors; College Nurse; Tutorial staff) and, as appropriate, student welfare officers, and develop strong working relationships with team members and students.

- Respond to the needs of primarily students but also staff in delivering counselling in accordance with the current BACP ethical framework – either through self-referral or through referral from members of the College’s welfare team.

- Actively listen and provide appropriate support and advice, in confidence, relating to a wide range of difficulties experienced by students and others, including relationship difficulties, depression and anxiety, work-related stress, eating disorders and other problems.

- Assess the level of risk involved where students are suffering from chronic or acute distress.
• Provide crisis counselling where necessary.

• Clearly explain confidentiality to clients and maintain confidentiality in line with professional expectations and GDPR at all times.

• Maintain a thorough knowledge of young people’s psychological development and of the specific needs, where different, of students at Churchill College and the wider University.

• Maintain a thorough knowledge of other sources of support available to students through the NHS, College and the University, and CUSU and the Graduate Union and make referrals to such bodies or others, as appropriate.

• Refer as appropriate and in consultation with the student, academic problems to the student’s Tutor, the Senior Tutor or the Tutor for Advanced Students (TAS).

• Keep secure and confidential records, as appropriate, and monitor and report changes in student or staff welfare need.

• Advise the Senior Tutor and members of the welfare team on supporting students, either in general or (with appropriate consent) in respect of individuals.

• Assist in providing or sourcing appropriate welfare-related training for Tutors and other members of the College’s welfare team.

• Provide workshops, as appropriate, and in co-operation with the wider welfare team on raising mental-health awareness, and on reducing stress and anxiety.

• Assist the Senior Tutor, other members of the welfare team and the Communications Officer in appropriately publicising the availability of assistance to students in distress.

• Complete CPD and regular supervision.

The applicant must

• Be appropriately professionally qualified and meet the standard for accreditation with an appropriate professional body (e.g. BACP, UKCP, HCPC)

• Maintain such accreditation and registration

• Obtain satisfactory enhanced disclosure from the Disclosure and Barring Service

The service provider will be contracted at a rate of £40 per hour.

The College will pay for up to 8 hours of professional supervision for the service provider each year.

The period of the contract will be two years.