4. Enrol in an Exam

4.1 Enrolling for an exam

Enrolling for an Exam
www.camsis.cam.ac.uk/students

4.2 Exams tile
4.3 View exam rules 1

Check the exam entry rules. Enter the subject area code if you know it or a description, for example ‘English’. Then click ‘Search’.

4.4 View exam rules 2

Select your course.
4.5 View exam rules

Close the box when you are finished.

Read the rules carefully because your exam choices are not processed if they do not meet the requirements.

You can print the rules here.

4.6 Enrol in an exam

When you know your exam combinations, you can enrol in your exams.
4.7 Select career 1

4.8 Select career 2
4.9 Select subject area

Click Step 3, ‘Select subject area’.

If yours is not displayed, add further subjects here.

Select your subject area by switching the option to green.

4.10 When should you enrol?

Typically, you enrol for exams in Michaelmas term for the following Easter term.

Turn the button to the green position to select the term when your next exam takes place.
4.11 Progress

Note that your choices are displayed at the top of the page.

4.12 Add your exams 1

Now add your exams, one at a time.
4.13 Add your exams 2

4.14 Complete your exam enrolment
4.15 Submit your exam choices

[Image of an interface showing the enrollment process]

**Check your choices.**
If you want to change anything, go back to the previous screen, otherwise click ‘Submit’.

4.16 Further help

**FURTHER HELP**

Please note that enrolment is not complete until your DoS has approved it.
If you have any questions about your exam enrolments, please contact your Director of Studies (DoS).

[Links to resources]
5. Verify exams & useful information

5.1 Verify your exams

5.2 Verify exam enrolments link
5.3 Check your exam enrolments

Check carefully the exams for which you are enrolled. If the list is correct click ‘Verify’.

If you want to change one or more exams click ‘Change’.

5.4 Enter your exam change request

Enter your college and the details of the change request. Note that this is just a request at this stage. Your request goes to your Tutorial Office.
5.5 View exam timetable

View your exam timetable via the navigation link, then select the relevant term.

A complete list of all examinations for all students is available on the website:

https://www.cambridgestudents.cam.ac.uk/your-course/examinations/all-students-timetable

5.6 Add the exam to your calendar

Add the exam to your calendar by downloading the ICAL appointment.
5.7 Result publication dates

Find your result publication date through the navigation link on the left then select the relevant term.

5.8 Visibility of your results

Through the “My result publication choice” link, you can opt in, or opt out, to have your results displayed in the University’s official business journal “The Reporter” and outside Senate House.
5.9 View exam results

Through the View results link, see your exam results. Click on an exam for the result details.

5.10 Useful information

Click the house button to return to your Home Page.

Lastly, from time to time, useful information will be posted here.
5.11 Further help

FURTHER HELP

If you have any questions about your exam enrolments, please contact your Director of Studies (DoS).

Restart this section  More information