

YEAR 1 POSTGRADUATES - TIMETABLE OF CHARGES AND DUE DATES 2022/23

	TYPE OF PAYMENT	AMOUNT	TYPICALLY PAID	DUE DATE/COMMENTS
NOW	ROOM RESERVATION FEE			
	Living in College Accommodation	£250	May to September	Due as soon as accommodation is accepted. Email with payment link will be sent to student
	Not Living in College Accommodation	N/A	N/A	N/A
BEFORE ARRIVAL (Note 1)	THE FOLLOWING WILL ALL BE INVOICED PRIOR TO YOUR ARRIVAL AND SHOULD BE PAID BY BANK TRANSFER OR BY TRANSFERMATE			
	UNIVERSITY COMPOSITION FEE			
	Self-funded	Full 2022/23 Fee	August/ September	Due before Arrival - Due date will be on the invoice from the Students Finance Office.
	Fees paid by Sponsor or Funding Body	Full 2022/23 Fee	October/ November	College will attempt to collect payment from Funding Body. Student may be requested to assist.
	MEMBERSHIP BOND			
	Living in College Accommodation	£250	August/ September	Due before arrival. Room reservation fee will be refunded if live in College Accommodation
	Living in Private (non-College) Accommodation	£250	August/ September	Due before arrival.
	RENT DEPOSIT AND ONE MONTHS RENT			
	Living in College Accommodation			
	Rent Deposit	4 weeks rent	August/ September	Due before arrival.
One Months rent	1 month's rent	August/ September	Due before arrival.	

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AT COLLEGE - MONTHLY	COLLEGE MONTHLY BILLS - BY DIRECT DEBIT			
	October onwards			
	Rent	1 months rent	Monthly in advance	November rent added to October bill, issued early November, payment collected 1 December
	All catering, printing, electricity, other ancillary charges	Monthly Charges	Monthly in arrears	October charges - Invoiced early November, payment collected 1 December Rent will be charged for the exact number of days in the relevant month. Continues monthly until you leave
AT COLLEGE - ANNUALLY	UNIVERSITY COMPOSITION FEE			
	Self-funded	Annual Fees	August/ September	Fees are due annually in advance
	Fees paid by Sponsor or Funding Body	Annual Fees	October/ November	College will attempt to collect payment from Funding Body. Student may be requested to assist.
FINAL COLLEGE BILL	ALL COLLEGE CHARGES			
	Rent	Rent for Final Month	Monthly in advance	Rent for whole month added to prior month's bill, payment collected 1st of month you leave.
	All monthly charges, (including accommodation if relevant)	Final month's charges	Monthly in arrears	Final month's charges collected following month as usual
	Rent deposit	4 weeks rent	Final bill	Rent deposit refunded against final bill.
	Membership Bond	£250	Final bill	Membership Bond refunded against final bill.
	<p>Example: Student has extended rent agreement to 31 July. Rent for July added to June bill and payment collected on 1 July (as usual). July charges, refund of Membership Bond and refund of rent deposit included in July bill - issued early August.</p> <p>If Student owes money to College - payment collected 1 September by direct debit; If College owes money to Student - refund to Student bank account by end of August.</p>			

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Notes:

- (1) Payments due before arrival can be made by bank transfer, or using TransferMate if from an overseas bank account. Bank details are on all invoices/bills and the College website. If your living expenses are being paid by a sponsor or funding body and you won't receive your first payment before your arrival at College then please contact the Students Accounts Office.
[TransferMate Link](#)
- (2) Once at College it is expected that all students pay their accommodation and monthly College Account by direct debit.
- (3) The Membership Bond is held by the College and will be refunded against the Student's final College Account.
- (4) It is the student's responsibility to ensure there are sufficient funds in their bank account to cover the monthly direct debit payments. If this is not possible, please contact the Students Finance Office so that the payment
- (5) If a Student is struggling or has concerns about paying College Bills or invoices they should contact the Students Accounts Office as soon as possible. Support and advice will be provided and help given where possible.