**Churchill College**

**Undergraduate Student Hardship Grant Application Form**

**Section A – to be completed by the applicant (use N/A for questions that are not applicable)**

|  |  |
| --- | --- |
| Full Name  | Click or tap here to enter text. |
| Age  | Click or tap here to enter text. |
| Year of study  | Select year.  |
| Marital status  | Select. Details if other Click or tap here to enter text. |
| Dependents  | Yes/No. Details if yes Click or tap here to enter text. |
| Admission date  | Click or tap to enter a date.  |
| Expected completion date  | Click or tap to enter a date.  |
| Tripos  | Click or tap here to enter text. |
| Academic results to date  | 1st year result: Class. 2nd year result​​: Class. 3rd year result: Class. ​  |
| Fee Category  | Please choose. |
| Source of current financial support for tuition fees  | Click or tap here to enter text. |
| Have you refused any loans or assistance with fees?  | Yes/No. If yes please provide details  Click or tap here to enter text. |
| Have you taken out any loans previously?  | Yes/No. If yes, please provide details  Click or tap here to enter text. |
| Do you have any outstanding debts or overdue payments to college or elsewhere?  | Yes/No. If yes, please provide details  Click or tap here to enter text. |
| **Other sources of financial support sought:** Select all that apply *Note that the college expects that in most cases applicants will have considered whether other sources of funding are available as well.*   | [ ]  University Access to Learning  Click or tap here to enter amount/details.[ ]  Bell, Abbot & Barnes  Click or tap here to enter amount/details.[ ]  Mature Student’s Support  Click or tap here to enter amount/details. ​ [ ]  Other  Click or tap here to enter amount/details. |

**Summary of Request**

Funding sought: Please choose.

Amount: Click or tap here to enter text.

If a loan is requested, please give details of potential payment schedule:

**Statement of Need**

In order to be admitted to the University and the College, you were required to demonstrate that you had adequate financial support, and you provided evidence to that effect. What unforeseeable circumstances have caused the situation to change? Please include any issues related to financial hardship that you feel are relevant to the application.

Click or tap here to enter text.

**After completing section A and the income and expenditure section, please review the application with your tutor, they should fill in section B.**

**Section B – to be completed by the applicant’s tutor**

**(Tutors are requested to ask the applicant any additional questions if thought necessary, for example whether the student has approached their funding organisation for assistance, or whether family is able to assist)**

**Tutor’s observations on the reasons for the financial hardship, and the gravity and urgency of the problem. (If you consider that the matter is extremely urgent then an emergency loan, of up to £250, is available via the TAS.)**

Click or tap here to enter text.

Name of tutor: Click or tap here to enter text.

Date: Click or tap here to enter text.

Signature:

**Section C – For Student Finance Office Use ONLY**

|  |  |  |  |
| --- | --- | --- | --- |
| Previous hardship grant awards?  | Date of application. | Amount. | When was funding used (year or term). |
|  | Date of application. | Amount. | When was funding used (year or term). |
|  | Date of application. | Amount. | When was funding used (year or term). |
|  | Date of application. | Amount. | When was funding used (year or term). |
| Travel grant awards?  | Date of application. | Amount.  | When was funding used (year or term). |
| University Sports and Arts Representation Grant (was Small grant?) | Date of application. | Amount. | When was funding used (year or term). |
| Any other College grant?  | Date of application. | Amount. | When was funding used (year or term). |

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**Notes for filling in income and expenditure amounts:**

While the college is happy to help out in various circumstances, it is important that if hardship is being claimed that there has been a genuine attempt to try and budget sensibly. The financial tutor and other tutors are available to help advise on this. If the amounts included in the form are deemed to be excessive, it is likely that they will be questioned by either your tutor or the Churchill College Education Grants Committee. The income and expenditure form has columns for weekly, termly and yearly expenses, it is not necessary to fill in all three columns, but it is important that we get an accurate picture of your finances.

For reference, the values below are adapted from the Joseph Rowntree Foundation budget for Minimum Income Standards (i.e. what it thinks is feasible to live on in the UK today). It is worth noting that the full maintenance loan for UK undergraduates is £9200 per year (and the weekly budget below multiplied by 30 weeks in Cambridge comes in under this value). If your maintenance loan is less than this, then it is expected that parental contribution will make up the remainder. College is unlikely to fund expenditure in excess of this amount.



Note that water, fuel and household goods and services are included in the rent when living in college.

Travel costs within Cambridge will generally be assumed to be essentially nothing unless otherwise justified.

Owing to the large amount of cheap cultural and social events provided within the college environment it is anticipated that this figure will be an overestimate.

The Joseph Rowntree Foundation also has a budget for motoring which has been omitted at this is not really relevant for students in Cambridge.