

# LINEN REQUEST FORM 2024

NAME: ..... (Block Capitals)

CRSid Number (CSI000) .....

ROOM NUMBER: .....

EXPECTED ARRIVAL DATE: .....

**Pre-ordered items will be waiting in your room on arrival**

Linen Pack	Contents	Cost	Please tick which size you wish to purchase
Double	Double fitted sheet, duvet cover and two pillowcases (4ft 6in)	£23.00	

The College supplies duvets and pillows for each room. If you do not wish to purchase linen from the college you must provide your own duvet cover, sheet, and pillowcase.

You may **Not** use the bed without linens.

Double duvets are only supplied to rooms equipped with double beds.

Please note that towels and tea towels are not provided by the College

Limited colours available for single and double linen packs

Linen packs are charged to your college account

**If pre-ordering, please return the form to the Housekeeping department via email [housekeeping@chu.cam.ac.uk](mailto:housekeeping@chu.cam.ac.uk) or the departments pigeon hole in the Porters' Lodge as soon as possible after your arrival date is known.**

**Office use only**

Porters' Lodge	Issued by	Housekeeping	Issued by	Accounts	College a/c charged
Date	Initials	Date	Initials	Date	Initials