

Ensuring your interview and assessment is fair and accessible

Dear applicant

Thank you for applying to the University of Cambridge.

We want every applicant to have the chance to show their full potential. If you have a disability, neurodiverse condition, mental health condition, or long-term health condition, we can provide support during your interview and assessment. Telling us in advance will help us make sure everything goes smoothly on the day.

If you want to ask for an adjustment, you must fill in the form and send it with supporting evidence to the [Churchill College Upload System](#) by 9am on 5th November 2025. We can only make adjustments where supporting evidence (as outlined in the form) has been provided. Forms received after this date may mean we cannot make the necessary arrangements. If no form is received, we will assume that you don't require any adjustments for your interview and none will be put in place.

We support applicants with a wide range of conditions. While this is not an exhaustive list, examples include:

- **Disabilities** such as visual, hearing or speech impairments, mobility difficulties or chronic pain.
- **Neurodiverse conditions** include autism, ADHD, dyscalculia, dyslexia, dyspraxia and developmental co-ordination disorder.
- **Mental health conditions** such as anxiety, depression or OCD.
- **Long-term health conditions** such as diabetes, chronic heart disease or epilepsy.

You can ask for a range of adjustments during the interview and assessment, such as:

- extra time during interviews or written assessments
- an accessible interview room
- physical assistance moving round the College
- rest breaks
- large print or alternative formats
- assistive technology or specialist software
- communication support/preferred communication style

Asking us for an adjustment will not disadvantage your application in any way. Any details you share will be treated with confidence and only seen by staff supporting you during your interview and written assessment. Providing this information is entirely optional, but if you do not tell us about any required adjustments by the deadline we set, we cannot retrospectively take such requests into account following your interview.

If you declared a disability on UCAS but do not need any adjustments for your interview, please select the 'No adjustments needed' box and send the form back to us.

If you have any questions, or need this form in an alternative format, please email admissions@chu.cam.ac.uk. We look forward to hearing for you.

Yours sincerely,
Churchill College Admissions Office

Adjustments at Interview

Name:	
Course (including 'Biological' or 'Physical' if Natural Sciences):	
UCAS Personal ID:	
Email address (the same as on UCAS application):	
School or college:	

Do you need any adjustments?

☐ **No adjustments needed** - I disclosed a disability on UCAS but I do not need any adjustments at interview or in a College written assessment.

If you select this option, you do not need to complete the rest of this form. Please sign and date below and return the form to [email address/College address] by [time] [date].

Signature:

Date:

☐ **Yes, I need adjustments** - I will complete the rest of this form and provide supporting evidence.

Extra time

Do you need extra time at your Cambridge interview and/or any College written assessment? If you select 'No', go to the next section: 'Additional adjustments'.	☐ Yes ☐ No
If you need extra time, give the percentage.	____ % extra time
Do you usually receive extra time in all subjects or only specific subjects?	☐ All subjects ☐ Only specific subjects
If only specific subjects, please tell us which subjects:	
Do you need extra time in a College registered written assessment taken remotely? At Churchill College, there are College assessments in Architecture, Asian & Middle Eastern Studies if combining with European Language, Classics, Design, English, History & Modern Languages, Linguistics, Mathematics/Mathematics with Physics, Modern & Medieval Languages.	☐ Yes ☐ No

Do you need extra time for pre-interview reading?	☐ Yes ☐ No
Do you need extra time for a pre-interview written task (for example, problem-solving questions)?	☐ Yes ☐ No
Do you need extra time for responding to verbal questions during an interview? Extra time in interviews means you will have longer to answer the same set of questions, not extra questions.	☐ Yes ☐ No

Additional adjustments

Examples of additional adjustments include, but are not limited to, rest breaks, large print or alternative formats, assistive technology or specialist software and communication support/preferred communication style.

Do you need additional adjustments?	☐ Yes ☐ No
If you require additional adjustments, please provide full details. [You can attach an extra page if there is not enough space here.]	

Supporting evidence

If you need an adjustment, you must provide **one** type of supporting evidence in English with this form. We can only make adjustments where supporting evidence has been provided. If you cannot provide evidence, please contact admissions@chu.cam.ac.uk

Select **one** option to send with the form:

- ☐ A signed letter from your school or college on headed paper and ideally dated 2025, confirming:
 - your disability, neurodiverse condition, mental health condition or long-term health condition
 - the percentage of extra time you are entitled to (for example, 25%), if relevant
 - rest break details (minutes/hour, proportion of exam, or fixed total), if relevant
 - any other adjustments you need
 - the basis for these arrangements (for example, medical diagnosis, psychological or specialist teacher assessment)
- ☐ JCQ Form 8 (Profile of Learning Difficulties)
- ☐ JCQ Form 9 (Profile of Need)

You **do not** need to submit an educational psychologist's report with the form unless it specifically outlines recommendations relevant to the adjustments being requested and will aid the College in making informed decisions about assessment and selection.

Applicant confirmation

I confirm that the information I have provided is correct to the best of my knowledge.

Applicant's signature:

Date:

School or College confirmation

I confirm that the information on this form and the supporting evidence is correct to the best of my knowledge.

Teacher's name (printed):

Teacher's signature:

Teacher's email address:

Teacher's position:

School or college name:

Date:

Please complete and upload this form via the [Churchill College Upload System](#) by no later than
5th November 9am.

If the form is not returned by this date, then we will assume that you don't require any adjustments if invited for interview.

If you have not declared a disability as part of your UCAS application and would not like to make us aware of one now, then you do not need to complete and return this form.