



## How to Provide a UK Student Finance Breakdown Summary

If you're planning to apply to UK Student Finance for your tuition and/or maintenance fees, start your UK Student Finance application ASAP. Do not delay.

Instructions are below:

- 1) Apply to UK Student Finance. Guidance is available on the [gov.uk Student Finance website](https://www.gov.uk/student-finance). Note that you should state your University or College as 'Churchill College - University of Cambridge'. (Note that if you state your University as solely 'University of Cambridge' then Student Finance won't be able to match your course correctly).
- 2) Once UK Student Finance has approved your application, download or take screenshots of your Student Finance breakdown summary (also known as your 'University or College Payment Advice' page). Your breakdown should include:
  - The words 'Churchill College – University of Cambridge',
  - The word 'Tuition' including the amount (if applicable),
  - The word 'Maintenance' including the amount (if applicable).
- 3) Upload your Student Finance breakdown summary to the Churchill College Upload System. When uploading, use the category 'UK Student Finance breakdown' from the drop-down menu.

## Churchill College Upload System

This can be found here: [Churchill College Upload System](#). Always open this in a private/incognito browser.

Once you've uploaded your document, you will only be contacted if we have a query. Do not expect to receive an acknowledgement of your uploads.

We look forward to receiving this from you.

If you need advice, email [admissions@chu.cam.ac.uk](mailto:admissions@chu.cam.ac.uk)